



Your COVID-19 Safety Plan

Community sporting competitions and full training activities

Business details

Business name	Wollondilly All Breeds Kennel & Obedience Club
Business location (town, suburb or postcode)	Tahmoor, NSW 2573
Completed by	Erin Charnock
Plan approved by	Erin Charnock - Show Secretary
Email address	eraky@erakylabs.com
Effective date	24 September 2020
Date completed	13 November 2020

Wellbeing of staff and customers

Exclude staff, volunteers, parents/carers and participants who are unwell.

COVID-19 Safety Plan to be available on Club Facebook page and Website. Participates will be advised they must not attend, if in the past 14 days they have:

- been unwell or had any flu-like symptoms, or
- been in contact with a known or suspected case of COVID-19, or
- been overseas or interstate, or
- are at a high risk from a health perspective.

Provide staff and volunteers with information and training on COVID-19, including when to get tested, physical distancing and cleaning, and how to manage a sick visitor.

Relevant information from NSW Government Health website and Dogs NSW COVID-19 - Best Practice for the Well-Being of Breed Club Participants at a Show will be provided.

Make staff aware of their leave entitlements if they are sick or required to self-isolate.

Not applicable for judges and volunteers

Display conditions of entry (website, social media, venue entry).

Relevant information from NSW Government Health website regarding conditions/restrictions applicable at the time will be displayed on our Facebook page, Website and displayed on the day.

If hiring the facility, consult with the owners/operators to address these requirements to understand what measures may already be in place.

Have reviewed Wollondilly Shire Council's measures.

Ensure COVID-19 Safety Plans are in place, where relevant, for:

- **Swimming pools**
- **Indoor recreation facilities**
- **Major recreation facilities**

Premises with an indoor gym must complete the COVID-19 Safety Plan for gyms and register their business through nsw.gov.au. Premises with a food or drink premise must complete the COVID-19 Safety Plan for restaurants and cafes and register their business through nsw.gov.au.

Canteen facilities are not provided to participants.

Ensure processes are in place to exclude participants (including spectators and officials) if they have visited Victoria, or have visited a location in NSW at a time and date that requires them to self-isolate, in the 14 days prior. Locations with self-isolate alerts are listed on the NSW Government website.

Note: the exclusion of Victorian residents does not apply to those with border region

resident permits.

Entries not to be accepted from persons who have attended the listed case locations during the periods indicated. Entries received from persons who subsequently attended the locations during the periods will be returned and fee reimbursed. Advice to that effect to be included on Facebook page and Website. Exclusion of all such persons to be included in conditions of entry sign at complex. A record of all entries and contact details of participants will be kept.

Physical distancing

Ensure the number of people in a facility does not exceed one person per 4 square metres of space (excluding staff) to a maximum of 500 people.

Participants not to enter the buildings. Only officials allowed in buildings with strict adherence to social distancing.

Spectators singing in groups or chanting/cheering is a particularly high-risk activity and should be avoided where possible.

Not applicable

Minimise co-mingling of participants from different games and timeslots where possible.

All persons advised not to congregate and to strictly adhere to steward's direction to ensure only competitor and their dog participate.

Ensure any spectators comply with 1.5 metres physical distance where practical, such as through staggered seating. People who live in the same household are not required to distance.

Signage to indicate 1.5 metre social distancing unless from the same household.

Have strategies in place to manage gatherings that may occur immediately outside the premises, such as with drop off and pick up zones or staggered start/finish times.

There is ample space for competitors to park while practising social distancing.

Where possible, encourage participants to avoid carpools with people from different household groups.

Noted

Reduce crowding wherever possible and promote physical distancing with markers on the floor where people stand or are asked to queue.

Markers to be used to reduce crowding.

Ensure communal facilities such as showers, change rooms and lockers have strategies in place to reduce crowding and promote physical distancing.

Toilets are single stall and signs will be posted re: 1.5 social distancing.

Where practical, stagger the use of communal facilities. Strongly encourage participants to shower/change at home where possible.

Toilet useage is as required by individuals.

Use telephone or video platforms for essential staff meetings where practical.

N/A

Review regular business deliveries and request contactless delivery and invoicing where practical.

N/A

Hygiene and cleaning

Adopt good hand hygiene practices.

Club will supply soap and sanitiser.

Ensure hand sanitiser is accessible at the venue entry and throughout the facility or ground.

Hand sanitiser to be available at the check-in tables and other points on the grounds. Competitors to be encouraged to also bring their own sanitiser.

Ensure bathrooms are well stocked with hand soap and paper towels or hand dryers. Consider providing visual aids above hand wash basins to support effective hand washing.

Toilets to be stocked with soap. Signs for hand washing to be displayed above hand wash basins.

Encourage participants to bring their own water bottle, snacks/orange slices and sweat towels. Avoid shared food and drinks.

No food or drink will be provided to participants and advised to bring their own food and drink. Food and drinks for officials only and individually packaged or served with no shared items.

Ensure processes are in place to launder shared uniform items after use, such as bibs or jerseys.

N/A

Clean frequently used indoor hard surface areas, including children's play areas, at least daily; first with detergent and water, and then disinfect. Clean frequently touched areas and surfaces, including in communal facilities, several times per day.

Frequently used hard surface areas to be cleaned and disinfected before commencement and then as frequently as required.

Clean indoor hard surface areas used for high intensity sports with detergent and disinfectant after each use.

N/A

Reduce sharing of equipment where practical and ensure these are cleaned with detergent and disinfectant between use.

Equipment provided by competitors not to be shared with other competitors. Handling of this equipment by stewards and judges to be reduced to the minimum and where possible, gloves and tongs to be used. Each item of equipment used to be cleaned before commencement and regularly thereafter as required.

Ensure there is accessible detergent/disinfectant and gloves for visitors to use, should they wish.

Spectators/visitors not permitted to enter buildings or touch or handle any equipment. Hand sanitiser will be available to all persons on the ground.

Disinfectant solutions need to be maintained at an appropriate strength and used in accordance with the manufacturers' instructions.

Hospital grade disinfectant to be purchased and used as per manufacturers instructions.

Staff should wash hands thoroughly with soap and water before and after cleaning.

Gloves to be used when cleaning and hands washed before and after.

Encourage contactless payment options.

Entry fees to be paid online

Record keeping

Keep a record of name and a mobile number or email address for all staff, volunteers, participants, spectators and contractors attending community sports activities, where this is practical, for a period of at least 28 days. Where possible, personal details should be collected in a way that protects it from disclosure to other customers. Ensure records are used only for the purposes of tracing COVID-19 infections and are stored confidentially and securely.

Record sheets with name, email address and phone number of all persons on the ground to be compiled and kept securely for 28 days to ensure confidentiality

Make your staff and volunteers aware of the COVIDSafe app and its benefits to support contact tracing if required.

Facebook page and website will encourage use of App and its benefits

Community sport organisations should consider registering their business through nsw.gov.au

Noted

Cooperate with NSW Health if contacted in relation to a positive case of COVID-19 at your workplace, and notify SafeWork NSW on 13 10 50.

Noted

I agree to keep a copy of this COVID-19 Safety Plan at the business premises

Yes